

Article 8

Safety Conditions and Work Environment

- 8.1 The District shall make every reasonable effort to provide conditions for a safe and healthy work environment. Unit members shall cooperate with management in maintaining appropriate safety practices in all facilities.
- 8.2 Unit members will report in writing to their immediate supervisor, any conditions which come to their attention that may pose a threat to the safety of any person associated with the District. In the case of emergencies, such reports do not have to be in writing.
- 8.2.1 The District shall investigate such reports and take appropriate actions to correct the condition found to be unsafe or unhealthy in a timely way. Standards established by State law shall prevail.
- 8.2.2 The District is committed to regular communication regarding safety issues and shall notify the unit member making the report in a timely manner in writing of the investigation and actions taken in 8.2.1.
- 8.3 In scheduling classes for indoor and outdoor rooms or activity areas, consideration shall be given to safety conditions, capacity of available space, appropriate equipment and study stations.
- 8.4 In the event a unit member and supervisor disagree on the conditions specified in 8.2 above, the unit member may report, in writing, the grounds of the disagreement along with recommendations to the appropriate Vice President.
- 8.4.1 Upon receiving this report, the appropriate Vice President or designee shall respond in writing to the report.
- 8.4.2 The written explanation shall be returned to the unit member in a timely way.
- 8.5 Contract and regular unit members required to hold office hours shall be provided with appropriate office space. Such space may be shared pursuant to 8.6.
- 8.6 Associate unit members are required to hold pro rata office hours. The appropriate administrator will notify associate faculty of designated office space before the first week of classes each semester. Contract faculty are required to allow associate unit members joint use of any office space provided by 8.5 above. Refer to Article 16.15 for associate access to voicemail, email, and computers.
- 8.7 Mileage Reimbursement and Faculty Privileges: See Article 13.14.
- 8.8 The District shall maintain updated online resources for faculty regarding college policies and procedures for a safe work environment. Annual notification of the resources shall be sent to faculty electronically.