

**Side Letter of Agreement 2024-25.1**

**Cabrillo Community College District (District)  
and the  
Cabrillo College Federation of Teachers (CCFT)**

**DC Matrix MOU 2023-24.3 Clarifications**

The District and CCFT agree to the following clarifications that apply to MOU 2023-24.3 DC Matrix:

The calculation for the matrix is using some conditional information for Majors/(Contract Faculty) TUs. First, if there are no contract faculty, the Matrix gives 0 TUs. If Majors/(Contract Faculty) is less than or equal to 50, then the matrix gives 0.25 TUs. If Majors/(Contract Faculty) is greater than 50 but less than 175 then the matrix gives  $((\text{Majors}/(\text{Contract Faculty}) - 25) \times 0.02)$  TUs. If Majors/(Contract Faculty) is greater than 175 it gives 3 TUs. The conditional formatting keeps the calculation from ever being negative and also from being also unreasonably high.

There is rounding to the nearest whole number for the Majors/(Contract Faculty) count.

For the 2024-25 Academic year the District and CCFT agree to the following:

The Parties agree that ETECH and WELDING should remain declustered in future years. Beginning July 1, 2025, these departments will each report to separate academic deans. Accordingly, there must be an independent/separate department chair for Etech and Welding. For the 24/25 academic year only, the Parties agree that these two departments can remain grouped together and that a single department chair for both departments will remain only for the 24/25 academic year.

1/7/25

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Date

*Angela R. Hoyt*

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For Cabrillo Community College District

12.17.2024

\_\_\_\_\_  
Date



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For Cabrillo College Federation of  
Teachers (CCFT)