

Side Letter of Agreement 2024-25.3

**Cabrillo Community College District
and the
Cabrillo College Federation of Teachers**

**Interim Library Director through AY 2025-2026
Academic Specialist Directors 11.5.6**

The District and CCFT hereby agree to the following:

The current contract in Article 11.5.6 and Appendix D.4 define the role and compensation of Academic Specialist Directors.

Given the District currently has a vacancy in the Director, Library Programs & Services, the parties agree to the following coverage plan for the 25/26 academic year:

1. Michelle Morton, Aloha Sargent, and Betsy Vaca will jointly share in duties and responsibilities during the absence of a library director.
2. The faculty will share 21 units of overload (9 for fall 2025, and 9 for spring 2026, Aloha Sargent will receive 3 units for summer 2025) to cover the additional work to be performed during the 2025/2026 academic year.
3. The TUs will be split by mutual agreement of the faculty and Dean, English, Library, and Language Arts (ELLA).
4. Supervision and evaluation of classified staff assigned to the library will be handled by the Dean, ELLA and not by the faculty.

Date

Angela R. Hoyt Digitally signed by Angela R. Hoyt
Date: 2025.04.07 13:58:30 -0700'

For Cabrillo Community College District

Date

Tobin W. Keller Digitally signed by Tobin W.
Keller
Date: 2025.04.07 14:19:21
-0700'

For Cabrillo Federation of Teachers