

CCFT Council

Minutes

November 16, 2009

2:30-4:30 pm

SAC East, Room 225

Present: Sarah Albertson, Maya Bendotoff, Debora Bone, Enrique Buelna, Claudia Close, Chris Dyer, Michael Edgehouse, Vicki Fabbri, John Govsky, Jefferson Hancock, Olivia Hand, Paul Harvell, Jan Hiley, Eric Hoffman Allan Lönnerberg, Anne Lucero, Teresa Macedo, Michael Mangin, Michael McCarthy, Ron Milhoan, Martha Orr, Jo-Ann Panzardi, Sadie Reynolds, Barbara Schultz Perez, Peter Shaw, Chuck Smith, Stephanie Stainback, Michael Strunk, Nancy Stucker, Elissa Wagner, Kristin Wilson, Joanne Wylie

Absent: Toni Alderson, Meredith Babbe, Julie Hanks, , Calais Ingel, Francisco Iñiguez, David Lau, Beth McKinnon, JoJo McLeod, Michael Pebworth, Francisco Ponce (military leave)

I. Approval of Minutes and Agenda: Minutes and agenda approved.

II. Passing of Mort Marcus

Allan Lönnerberg and Ron Milhoan reflected on the life and CCFT presidency of Mort Marcus.

III. Action Items: Side Letters of Agreement

- a. The Library Director is retiring at the end of this semester. A current Dean will take on some of the administrative duties, a faculty member will take on some of the duties. Current proposal for compensation is 3 (or 3.5) units fall and spring; 3 for summer and/or winter. Total units: 9 or 10.
 - Council approved moving forward with SL.
- b. Sabbatical leave for faculty member in a small program:
The SLRB has approved the idea of making an exception to allow for a fall/fall sabbatical for a unit member who is the only full-time faculty member in her program. The appropriate Dean has also approved the idea as best for the students/program.
 - Council approved motion to move forward with side letter to allow for exception.
- c. Title V Hispanic Serving Institutions grant: Two full-time faculty positions will be hired; one will be on an extended contract 195-day, needs to be recognized in the contract.
 - Council approved SL noting additional 195-day contract.
- d. Special studies courses: It has come to our attention that people are teaching special studies courses without getting paid.
 - Motion made to allow faculty to teach these courses on a voluntary basis for up to two years. Motion amended to all for payment of \$1 per course. Motion passed.

IV. Leadership Teams

- a. Membership & Education
 - i. Holiday party and white elephant gift party at the end of the CCFT Council meeting on December 7, 2009.
 - ii. Rep training in the spring: to focus on communications in divisions and one-on-one communication.

- b. Solidarity & Community
 - i. Team helped organize a panel for a community TV show which is to air in the coming weeks. Many thanks to our panel speakers: Beth McKinnon, Deborah Shulman, Enrique Buelna, John Govsky, and Debora Bone.
 - ii. The Committee sent in a letter to the *Sentinel*, which was published on Oct. 31; a response to the editorial in support of community colleges was also published.
 - iii. March in March: tentatively scheduled for March 5.
- c. Part-Time Issues
Enhancing reemployment preference is a major objective of the team, which is coordinating meeting with all of our Governing Board members to discuss the issue.
- d. Budget
Made proposals for the budget & negotiations discussion below.

V. Contract Education

Eric presented information on leave for adjunct unit members via a short quiz.

VI. Budget & Negotiations

- a. Teaching Units:
 - i. Motion (proposed by the budget team) made and seconded:
For next academic year, CCFT supports no additional cuts in TUs.
Discussion:
 - 1. Winter 2011 has been suspended.
 - 2. Savings from cutting the TUs roughly \$130K.
 - 3. Cuts for spring 2010 higher than last year.
 - 4. Adjunct faculty members have borne brunt of cuts.*Motion approved.*
- b. Categorical Programs:
Huge cuts to categorical programs. Programs being asked to submit budgets that are balanced. This year we took \$400K out of the base budget to backfill categorical programs so no jobs would be lost.
 - i. Motion (proposed by the budget team): Explore ways to preserve jobs in categorical programs solely due to state funding cuts.
Motion approved.
- c. Net Ending Balance
Information about the history of our net ending balance (NEB) for our base budget only (fund 11) presented to Council.
 - i. At the end of 2007-08, Cabrillo's NEB as a percentage of expenditures was 18.5%, the 11th highest in the state.
 - ii. At the end of 2008-09, our NEB rose to 21.5%.
 - iii. The state average NEB for 2007-08 (the most recent year for which statewide data is available) was 13.4%
 - iv. Motion (proposed by budget team) to draw down our NEB prior to making concessions.
Motion approved

VII. Talking points

Motions regarding budget & negotiations (to be forwarded).