

Appendix M

Student Evaluation of Instructor

Instructor _____ Course _____ Date _____

Note to Distributor – Please read the following instructions out loud when distributing the evaluation: Please indicate your appraisal of the instructor’s performance in this class by drawing a circle around the number that most closely expresses your view. The purpose of the process is to improve your instructor’s effectiveness as a teacher. These forms will not be available to the instructor until after grades for the class have been turned in. Your fair and honest opinion is what really counts. **Do not sign your name to this sheet.**

Rate your instructor in each of the following categories:	Excellent	Good	Acceptable	Below Average	Poor	Does Not Apply
<u>Preparation</u>						
1. Course requirements were clearly defined (attendance, expectations, syllabus, objectives)	5	4	3	2	1	X
2. Class sessions are well prepared and logically organized	5	4	3	2	1	X
3. Reading materials are useful	5	4	3	2	1	X
<u>Attendance/Punctuality</u>						
4. Begins on time	5	4	3	2	1	X
5. Uses full class period	5	4	3	2	1	X
6. Has a good attendance record	5	4	3	2	1	X
<u>Instructional Methods</u>						
7. Displays enthusiasm for the subject	5	4	3	2	1	X
8. Stimulates student interest	5	4	3	2	1	X
9. Communicates subject matter clearly and effectively	5	4	3	2	1	X
10. Encourages student participation and provides motivation to learn	5	4	3	2	1	X
11. Demonstrates respect and concern towards students	5	4	3	2	1	X
12. Uses a variety of teaching techniques	5	4	3	2	1	X
13. Is available for office hours and makes provisions for consultation and assistance	5	4	3	2	1	X
<u>Evaluation (Feedback to Student)</u>						
14. Explains grading criteria clearly	5	4	3	2	1	
15. Makes students aware of progress in class	5	4	3	2	1	X
16. Returns graded assignments in reasonable time with helpful comments	5	4	3	2	1	X
17. Assignments are appropriate to course objectives	5	4	3	2	1	X
18. Amount of work assigned was appropriate	5	4	3	2	1	X
19. Tests are relevant to course material	5	4	3	2	1	X
Overall						
20. My overall evaluation of this instructor is:	5	4	3	2	1	X

(over)

Comments (please use additional sheets if necessary):

21. Describe the strengths of the instructor; please be specific and give examples.

22. What could the instructor do to improve his/her effectiveness or teaching skills?

23. Would you recommend this instructor to other students and would you take another class from this instructor? Why or why not?

24. If you have additional comments regarding any categories listed from Page 1, please elaborate below.
