

**Appendix CC**  
**Student Evaluation of Online Instructor**

1. Instructor's Name \_\_\_\_\_ Date \_\_\_\_\_

2. Course Title \_\_\_\_\_

One of the major responsibilities of the college is to promote high teaching standards among its faculty. Please take the time to evaluate the instructor of this course.

Evaluate the instructor by responding to the following questions. Please be thoughtful and candid in your responses. Be assured that you will remain anonymous in this process and that your answers will be given the highest consideration. They will be forwarded to your instructor at the end of the semester after grades have been submitted. **Do not put your name on this survey.**

**About the Course** *Check answer*

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| <p>3. Is there a required text or software for your course?<br/>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>4. Is there a website for your course?<br/>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>5. How often do you use the online materials?<br/><input type="checkbox"/> Daily <input type="checkbox"/> 3 times/wk <input type="checkbox"/> 2 times/wk <input type="checkbox"/> 1 time/week or less</p> <p>6. Are the computer system requirements for the course clearly stated?<br/><input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>7. Is the instructor contact information clearly posted?<br/><input type="checkbox"/> yes <input type="checkbox"/> no</p> | <p>8. Which of the following methods of contact between the instructor and students are regularly used in this course? <i>Check all that apply.</i></p> <p><input type="checkbox"/> Announcements/Bulletin Boards</p> <p><input type="checkbox"/> Chat rooms</p> <p><input type="checkbox"/> Discussion boards</p> <p><input type="checkbox"/> Email communication</p> <p><input type="checkbox"/> Teleconferencing</p> <p><input type="checkbox"/> Telephone conversations</p> <p><input type="checkbox"/> Voice mail</p> <p><input type="checkbox"/> Correspondence by postal mail</p> <p><input type="checkbox"/> Office hours</p> <p><input type="checkbox"/> Scheduled face-to-face meetings</p> <p><input type="checkbox"/> Field trips</p> <p><input type="checkbox"/> Study and/or review sessions</p> <p><input type="checkbox"/> Other _____ (describe)</p> |
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	Excellent	Good	Acceptable	Below Average	Poor
<b>9. Rate your Online Instructor in each of the following categories:</b>					
A. Instructional materials such as web pages, texts and software are appropriate and useful.	5	4	3	2	1
B. Course objectives and grading policies are specifically stated and clearly explained in course materials.	5	4	3	2	1
C. Amount and types of assigned course work are appropriate.	5	4	3	2	1
D. Course content is well organized.	5	4	3	2	1
E. Methods of evaluation are clearly written and related to subject matter. (For example: tests, projects, writing assignments, and portfolios)	5	4	3	2	1
F. Grading is fair and impartial.	5	4	3	2	1
G. During contact with your instructor, he/she demonstrates an enthusiasm for the subject.	5	4	3	2	1
H. During contact with your instructor, he/she is knowledgeable and prepared.	5	4	3	2	1
I. In contacts with your instructor, he/she encourages your interest, participation, and intellectual effort.	5	4	3	2	1
J. The instructor communicates clearly.	5	4	3	2	1
K. The instructor is accessible for individual communication.	5	4	3	2	1
L. The instructor demonstrates respect and concern towards students, including respectful consideration of any accommodations, special needs, or special requests, if asked.	5	4	3	2	1
M. Returns graded assignments in reasonable time with helpful comments	5	4	3	2	1
N. <b>My overall evaluation of this instructor is:</b>	5	4	3	2	1

(over)

Comments:

10. Describe the strengths of the instructor; please be specific and give examples.

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11. What could the instructor do to improve his/her effectiveness or teaching skills?

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12. Would you recommend this instructor to other students and would you take another distance education class from this instructor? Why or why not?

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